

ELLIOT HEALTH SYSTEM

EXTERNAL EDUCATION PREPLACEMENT CHECKLIST

All student and/or observer identification badges except for VNA are issued through the Director of Nursing Practice and Education. (exception: Director of Nursing Practice and Education provides clearance to HR to issue security badges to students who will be placed in Women’s and Children’s Health.) The following elements must be in place for each type of placement prior to issue of an ID badge.

Complete checklist no later than one week prior to start of student experience and forward to Director, Nursing Practice and Education.

ELEMENT	Internship (Nursing and Other Clinical Disciplines)	Medicine and Allied Health (Med, PA, NP, CRNA)	Observers
Current Affiliation Agreement/Letter of Agreement	<input type="checkbox"/>	<input type="checkbox"/>	
Student Learning Request Form	<input type="checkbox"/>	<input type="checkbox"/> Non-estab. relationships only	
External Observation Request Form			<input type="checkbox"/>
TB Test Results Documentation *Required for any student or observer who will have any patient contact or exposure.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>