

**Event Approval Request** 

| Name of individual or organization sponsoring event |                                      |
|---|--------------------------------------|
| Contact person                                      |                                      |
| Contact address                                     |                                      |
| Phone   | Email                                |
| Name of Event                                       |                                      |
| Proposed Date/Time                                  |                                      |
| Event Location                                      |                                      |
| Description of Event                                |                                      |
| Projected Attendance                                | Projected Dollar Amount to be Raised |
| Proceeds to Benefit (use of funds)                  |                                      |

I understand until written permission is granted, contributions may not be solicited on behalf of the Mary & John Elliot Charitable Foundation or Elliot Health System. I understand I will be contacted within 14 business days of submitting this application.

I also agree to release and hold harmless The Mary & John Elliot Charitable Foundation and Elliot Health System officers/employees from any and all claims related to the fundraising effort.

I have read and agree to follow the Third-Party Fundraising Guidelines.

Signature

Date