

# Elliot Health System

*Medical Staff Services*

WE ARE **SOLUTION**HEALTH

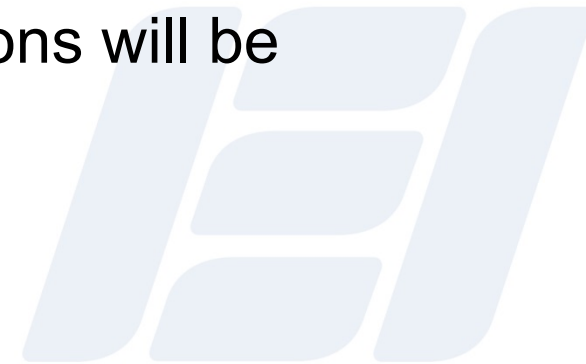
**Karen McCloskey**

**Research & Education Coordinator**

Please contact me at [KMcCloskey@Elliot-HS.org](mailto:KMcCloskey@Elliot-HS.org) or call (603) 663-2334 should you have any questions regarding this presentation.

# Credentialing

- Primary source of communication is via email
  - It is extremely important that you notify the Medical Staff Services Department at [Credentialing@Elliot-HS.org](mailto:Credentialing@Elliot-HS.org) if your preferred email address changes.
  - Reminders for reappointments, expiring documents, and other medical staff requirements and communications will be sent via email.



# Credentialing continued

➤ Office contact information

Email: [Credentialing@Elliot-HS.org](mailto:Credentialing@Elliot-HS.org)

Main Phone: (603) 663-2313

➤ Please contact us at the email above for the following:

- Requests for additional and/or withdrawal of privileges outside of your reappointment cycle
- Changes in email, home, practice addresses, malpractice case, investigations, new certifications, etc.

# Credentialing continued

- **Proctoring** – Privileges that require proctoring, approval must be requested and granted prior to completion of proctoring.
- **iFPPE** (initial Focus Professional Practice Evaluation) – All new privileges require an iFPPE within 8 months of approval. *Further instructions are included on your board approval letter.*
- **Maintenance of Certification (MOC)** – Current and maintenance of board certification is required. Please refer to your specialty for requirements to maintain certification.



# TeamSTEPPS Training Required Sign Up



TeamSTEPPS is a program to develop staff teamwork and communication methods that optimize patient safety. Elliot Health System feels that these concepts are vital and will support more efficient care delivery, improved patient outcomes, and further patient and staff satisfaction. The courses are interdisciplinary and will include provider, nursing and other ancillary clinical staff.

**You are required to attend one of these courses prior to your first reappointment.**  
*Classes are only offered quarterly and have limited space.*

**Please access the following link to sign up for classes through HealthStream:**

<https://www.healthstream.com/HSAPP/ClassRegistration/Schedule?courseInstanceId=f70f1a4e-3781-e811-bb2b-005056b13252&courseModuleInstanceId=4af2fc4c-3781-e811-860d-000e1e8e6070>

Or contact:

**Deb Langton-Brome @ [dlangton-brome@Elliot-HS.org](mailto:dlangton-brome@Elliot-HS.org) or phone @ (603) 663-4450**  
**(Non-Elliot employed providers will not have access to HealthStream so please call Deb to schedule)**

# Governing Documents

- The Governing Documents are located at the website below. Please familiarize yourself with these requirements.
  - <https://www.elliotohospital.org/website/governing-documents.php>



# Privilege Criteria

- Criteria for specific privileges can be found at <https://www.elliethospital.org/website/privilege-criteria.php>



# Medical Staff Services website

- Many other resources can be found on the Medical Staff Services website at [http://ike/physician\\_resources/Medical%20Staff%20Services%202010/Main/MSS.htm](http://ike/physician_resources/Medical%20Staff%20Services%202010/Main/MSS.htm)
  - Practitioner Search & Directory
  - Department Chair/Section Chief listing
  - Committee & Department/Section meeting scheduled
  - Certification instructions i.e. PALS, ACLS, ATLS, NRP, etc.



# Medical Science Library

- For online library resources go to <http://ike/LibraryService1/Home%20page.asp>
- For additional assistance, contact [EHLibrary@Elliot-hs.org](mailto:EHLibrary@Elliot-hs.org)



# Continuing Medical Education Program

- We host numerous CME events throughout the year. Please see the list of events at <https://www.elliotohospital.org/PhysicianTools/Continuing%20Medical%20Education.pdf>

